

## Minutes of the January 23, 2024 Special Board Meeting, 7:00PM

A virtual meeting with Dick Roberts (N0UC), Dave Blume (KD0IRF), Dave Schultz (KB0SED), Dan Franz (WD0GUP), Dave Larson (KE0HAL), and Chuck Hanson (NA0L). Brian McInerney (N0BM) had contacted Dan, in advance, as he was not available at the date/time. This meeting was called by Dan to address the Club Secretary vacancy related to Joe's (W3QLC) health issues.

The meeting addressed several tasks associated with the Secretary role:

- Sunday Bulletin
- Groups.io Administration
- Meeting Minutes
- Web Site Administration
- Club Email Protocol
- Club Materials to be returned

In general, the club will begin a process to distribute tasks to volunteers, with board members taking the lead during the interim. Unanimous acclaim was directed to Joe's work and lasting impression toward club activities.

**Sunday Bulletin** – Chuck will continue working with the weekly bulletin.

**Groups.io Administration** – Dick will take on this task, with pending updates to the distribution list

**Meeting Minutes** – Chuck will begin the task of reporting meeting minutes. Historically poor note taking will now incorporate the recording of club meetings (thank you Dave S) to assist the learning curve.

**Web Site Administration** – Dick will manage the club presence on the internet. Chuck will provide some assistance while we look for a club volunteer knowledgeable in HTML. Dick noted the possibility of a redesign that incorporates GUI – based tools.

**Club email protocol** – this task will remain with the role of secretary. Dick will forward updates to the mailing list & Chuck will update the official list.

**Club Materials** – Dick and John Regan (KA0HYR) and Dan have been active with obtaining club materials: ex. sling shot, books, a few historical documents. They are being stored at Fire Station #3.

### General Discussion:

The **annual club meeting** on January 9<sup>th</sup> was a great get-together. Board members were quick to complement the accommodations – both the room reservation (Dan) and the food (Brian).

**Band Pass Filters** – during the next event, WFD, we will consider the purchase of filters (15m, 17m, 80m were mentioned) to complement the existing 20m and 40m filters. Any purchase will be addressed by the board, and any expense over \$100 will require member approval.

**Coax Cable Window Pass-through** – the club has 2 of these, but only one has been noted in our storage. We will look for the other this weekend. It is not an expensive device (?), and a few club members have hardware we can use during Winter Field Day 2024.

**Winter Field Day** – Dave B is coordinating Winter Field Day 2024. The city is notified of our plans for the weekend event. Dave L will be out of town Saturday and expects to be available on Sunday – some radio and help with the tear down. Brian M is likely to be back in time for the start of the event.

The meeting adjourned at 7:50PM

73, NA0L  
chuck hanson